

Photography Tips for Volunteers

Photograph with digital camera provided

1. Select red camera function to take photo



2. Put artwork on floor or table and point camera directly over artwork
please note: squaring your camera to artwork is essential for accurate cropping later.

Right way



Wrong way

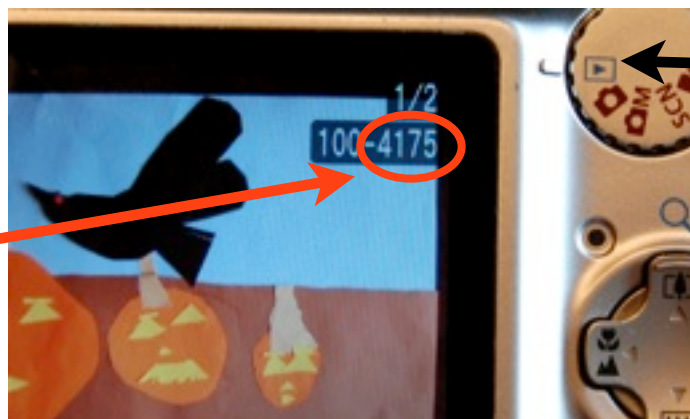


Photograph directly over artwork
with some floor/table showing.

Camera tilted, does not
evenly fit artwork in.

3. Record photograph number next to child name in binder

Photograph #
appears here
(4175)



Find Photograph #
by switching to blue
triangle

*Please be careful to record exact photograph # next to correct child
(particularly for children in same class with same first name)*